

## OLMC Parish Council Meeting Minutes

August 8, 2015 9:00-11:00 am

### The Gathering Space

We Find Christ Here. We Bring Christ to the World

Opening Prayer was given by: John

Closing Prayer was given by: Tim

Snacks were provided by: Harry

#### Part I: Business items

##### Welcome and Introductions: Father John David, Randy:

- o Attendees: Fr. John David, Randy, Brenda, Rocky, Tim, John, Harry, Marisol, Austin, Tammy, Bill Higgins, Janet and John Babb.
- o Ministry Liaisons are as shown.

Ministry	Staff to meet with:	Liaison
OLMC School	Sr. Dominic	Pete
Administrative	Julie Hall, Carla Weimer, Eileen Mazary	Unassigned
Hispanic Ministry	Francisco Anleu	Marisol
Liturgy	Kelly Soprano	Ruben & Tammy
Youth Ministry	Christina Harrison	James
SMH & Facilities	John Chesney, Hart Smith	Harry
Adult Faith Formation	Janet Hassan	Randy & John
Christian Formation	Christa Blomstrom	Tim
Technology	Eileen Mazary	Brenda

Today we received reports on:

- o Hispanic Ministry: Marisol reporting for the Hispanic community told us about a program called Women Full of Grace. There are two groups meeting. One is Tuesday morning, one is Wednesday evening. Because of the response to the women's group they want to start a men's group. They are also going to start a bible study and are planning for Hispanic Heritage month. The Hispanic Ministry went to the Eastern Shore during the migrant ministry trips.
- o Liturgy: Tammy reporting for the Liturgy ministry said they had met with the new music and liturgy lead, Sue May, discussing the transition following Kelly's departure, Christmas mass plans and the Easter Vigil for 2016. Sue is also investigating resurgence of the Bell Choir. Tammy again stressed the need for Eucharistic team leads, and already beginning to plan for Christmas.
- o Financial update: Bill reported that the Offertory is up from this time last year but still under the current budgeted amount for 2015. The parish investments are performing very well. Renovations on our campus are expected to cost 1.5 to 1.6 million of which about 35% will be initially covered by current capital campaign funds. The remaining portion will be financed so work can continue as the capital campaign funds are distributed to our parish. The Finance Council is working with the Richmond Diocesan treasurer to discuss information and help on financing as we move forward with construction.

As a side note, the Blessed Sacrament expansion is independent of the Capital Campaign funds so if parishioners want to donate to the Blessed Sacrament expansion please contact Austin Farinholt at the Carmel Center office.

Tim reported the 'literature' kiosk in the commons has been extremely popular and has nearly paid for itself- \$3900 spent so far, \$3300 brought in

## **Campus Maintenance/Building Discussion: Father John David:**

### Progress reported:

- The school roof and the gym roof have been replaced over the summer.
- Manion Hall upstairs has been cleaned out with all usable items donated to the Ladies of Carmel Garage Sale. It was repainted, carpets cleaned and Staff offices have been improved and reorganized. Tina, Francisco, Eileen, Campus Ministry, and Hart will have offices on the second floor of Manion Hall. Following painting of the first floor of Manion Hall the Hall will be completely dedicated to Social Ministry including the new location for our food pantry.
- Carmel Center is being repainted interior and exterior.
- The new phone system is working and the IT infrastructure is nearing completion. Our contractor has installed fiber optic lines for better internet connectivity and stability in Carmel Center, St. Michael Hall and Manion Hall including a special Wi-Fi line that will possibly be used for programming. Additional information that was not known or disseminated to Parish Council at the time of published minutes. The Funding for Phone updates, IT and wireless updates and the security system proposals and ultimate installation was paid by Social Ministry. The Capital Campaign funding was earmarked for the Worship Center, the School and to Social Ministries. Social ministries spent their money on the three projects mentioned here.
- The Convent has updated bathrooms and refinished hardwood floors.

### Security:

- Campus security is being updated and Fr. John David has established a committee to address improved security on our campus. Improvements in exterior lighting, removing or trimming excessive large shrubbery, installation of security cameras, increased security presence and magnetic door locks are all items being investigated for implementation.

### Coming soon:

- Bus transportation is improving as the large OLMC bus will be replaced with the goal of eventually having three smaller buses, the first being handicap accessible.
- The Rectory is undergoing front yard landscaping improvements.
- Actual construction in and around the Worship Center will start in early September with a scheduled and ambitious goal to complete by Christmas. During bathroom remodel, very nice temporary restrooms will be set up in close proximity to the church. The worship space will be open the whole time with varying degrees of convenience. After August 16<sup>th</sup> 10:00 AM mass there will be a presentation about the final design.
- In mid October we will experience the beautiful Fall season in all its brilliance and moderate temperatures for a couple of weeks as the Worship Center HVAC system will be removed and replaced.
- The Blessed Sacrament Chapel will be remodeled and expanded to nearly double in size.

### **New Business:**

- A council member asked about our parish supporting the Glenmary Home Missioners. This item is tabled until next Council is convened although we will investigate donating our previously used Sacred Vessels to them.
- Fr. John David reported that Austin Farinholt has joined us on Staff as of July 1 as development director. Austin worked with us during the Capital Campaign earlier this year.

## **Part II: Envisioning—The Role of the Parish Council**

- The council discussion of the remaining chapters of the book, ***Forming Intentional Disciples*** was tabled until our next regular meeting due to time constraints.

### **Upcoming Parish Council Meetings:**

- September 12, 2015 in the Gathering Space at 9:00 am.

### **Assignments:**

- Ministry reports will be the OLMC School by Pete and Technology Update by Brenda
- Snacks will be provided by Tammy & Marisol
- Opening prayer will be offered by Brenda
- Closing prayer will be offered by Austin